

# Service Request Form



3541 W. Miller Rd.  
Garland, TX 75042  
Main Office: (214) 343-1105  
Service Dallas: (214) 343-0202  
Service Ft. Worth: (817) 231-7408

Today's Date: \_\_\_\_\_

Name of Company/Business: \_\_\_\_\_

Name of Person Placing Request: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Are you an existing MPI Customer?                      Yes                      No

If you aren't an existing customer, provide a contact our tech can check in with upon arrival.

Site Contact Name \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Service Needed:                      Plumbing                      HVAC                      Electrical

Location Service is Needed: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Description of the problem: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who has authority to approve repairs? \_\_\_\_\_

Please email this form to [service@mechanicalpartners.com](mailto:service@mechanicalpartners.com) when it is completed and attach any applicable photos/documents. If you should have any questions or concerns, please call us at (214) 343-0202 (Dallas) or (817) 231-7408 (Ft. Worth).

